

At a meeting of the West London Waste Authority held on Friday 23 September 2016 at 11.00 am at the Committee Room 5, Harrow Civic Centre.

Present:

Councillor Bassam Mahfouz (Chair)

Councillor Amritpal Mann (Vice-Chair)

Councillor Keith Burrows, Councillor Pamela Fleming, Councillor Graham Henson and Councillor Eleanor Southwood

16. Apologies for absence

During the course of the meeting, the Authority received apologies for lateness from Councillor Pamela Fleming.

17. Declarations of interest

There were no declarations of interest.

18. Minutes of the meeting held on 1 July 2016

RESOLVED: That the minutes of the meeting held on 1 July 2016 be agreed as a correct record.

19. Matters Arising from the Minutes

Minute 10 – Draft Statement of Accounts for the year ending 31 March 2016

The Chair advised that he would be writing to the Mayor of London about the positive impact that counting treated IBA and recovered metals arising from EfW plants would have on recycling rates.

20. Statement of Accounts for the year ending 31 March 2016

Members received the report which had also been considered by the Audit Committee.

The Chair of the Audit Committee reported that the Committee had considered a number of reports, had reviewed the risks and were satisfied that the report before the Authority provided an accurate picture of the Accounts. He thanked officers and the External Auditors for their work.

RESOLVED: That the Audit Committee's recommendation that the Statement of Accounts for 2015/16, as attached at Appendix 1 to the report, be agreed.

21. Waste Prevention Action Plan - a summary of the progress so far in 2016/17 and plans for the 2017/18 programme

Members received the report which provided an update on the delivery of projects in west London by the West London Waste Authority Waste Minimisation Team.

Sarah Ellis, Waste Minimisation Co-ordinator, outlined the content of the report and drew attention to the changes to the 2016/17 Waste Prevention Action Plan. She advised that Members comments on the Plan would be welcomed.

In response to Members comments on the difficulties experienced in the disposal of furniture, Keith Townsend, Chief Technical Adviser, undertook to explore with officers from the different authorities as to whether the current scheme operated by the London Borough of Ealing could be expanded.

Clarification was sought in terms of the Red, Amber, Green ratings and Members were advised that these were based on the activities that had already taken place or were booked in and that more green ratings were expected at year end.

RESOLVED: That

- (1) the progress of activities so far in 2016/17, as set out at Appendix 1 to the report, be noted;
- (2) the changes to activities in the 2016/17 Waste Prevention Action Plan, as set out at Appendix 2 to the report, be approved;
- (3) the process to be followed to develop a plan for 2017/18 be noted.

22. Treasury Management

Members received a report which provided an update on treasury management activities.

RESOLVED: That

- (1) the treasury management out-turn for 2015-16 be noted;
- (2) the update for the current year including the treasury management and prudential indicators be noted.

23. Exclusion of the Press and Public

RESOLVED: That in accordance with Part I of Schedule 12A to the Local Government Act 1972, the press and public be excluded from the meeting for the following items for the reasons set out below:

<u>Item</u>	<u>Title</u>	<u>Reason</u>
10.	Contracts and Operations Update	Information under paragraph 3 (contains information relating to the financial or business affairs of any particular person (including the authority holding that information)).
11.	Budget Monitoring Report Period 4 (July)	Information under paragraph 3 (contains information relating to the financial or business affairs of any particular person (including the authority holding that information)).

24. Contracts and Operations Update

Members received a confidential report which provided an update on the Authority's various waste treatment arrangements.

Members asked a number of questions in terms of site availability and capacity in the future which were duly responded to.

RESOLVED: That

- (1) the report be noted;
- (2) the Managing Director be authorised, in consultation with the Chair, Clerk and the Treasurer, to seek and accept suitable tenders for a Residual Waste Services Contract through a framework arrangement as outlined within paragraph 17 of the report; and
- (3) the Managing Director be authorised, in consultation with the Chair, Clerk and the Treasurer, to seek and accept suitable tenders for Waste Wood Treatment Contract(s) as outlined within paragraph 18 of the report.

25. Budget Monitoring Report Period 4 (July)

Members received a confidential report of the Treasurer which provided an update on the financial position of the Authority at the end of July, the key operational performance indicators (KPIs), delegated financial decisions and an addendum to the Contract & Procurement Rules.

RESOLVED: That

- (1) Chief Officer note the current financial position in 2016/17 to Period 4 and Key Performance Indicators;
- (2) Chief Officers note the financial decisions taken under the Scheme of Delegation to Officers;
- (3) the ethical clause addendum to the Contract & Procurement Rules be approved.

The meeting finished at 11.45 am.

The minute taker at this meeting was Alison Atherton.